



## SI3500 FOLDER INSERTER TECHNICAL SPECIFICATIONS

### Automatic Stations:

2 Feeders: Fold and Insert  
1 Feeder: Insert only

### Materials:

#### Paper Weight:

16 to 32 lbs. - Sheet Feeder  
16 to 28 lbs. - Insert Feeder  
17 to 26 lbs. - Envelope Feeder

#### Paper Dimensions:

5"W x 5"L to 9"W x 16"L - Sheet Feeder  
3.25"L x 5"W to 6"L x 9"W - Insert Feeder  
3.5"L x 8.67"W to 6.375"L x 9.5"W - Envelope Feeder

### Fold Configurations:

Single, Double, C fold, Z fold

### Speed:

Cycle speeds of up to 3,500 pieces per hour

### Optional Equipment:

Table, Vertical Power Stacker, Configurations available with or without OMR

### Physical Characteristics:

Dimensions: 38.6"W x 20.25"D x 20.75"H (width w/o catch tray 30")  
Weight: 143 lbs.  
Power: 120 Vac, 60 Hz, 6.0A

### Certification:

UL approved

Specifications subject to change without notice. Speeds may vary depending on media.

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# SI3500

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## AUTOMATING FOLDING AND INSERTING MAKES ROUTINE TASKS MORE EFFICIENT

Mail is a time proven method for delivering your message. It's an important link between you and your customers, and it's a key element in winning new business.

All your critical communications flow through the mail--outbound invoices, incoming payments, promotional mailings that generate orders, as well as payroll and vital employee communications.



Many small and medium-sized businesses find dealing with their regular mailings time-consuming and inconvenient. If you're like many offices, you're probably folding and inserting by hand which is not a good use of your resources. Secap can help. We have office automation solutions that are affordable, reliable and specifically designed for ease of use to increase your staff's productivity.

Handling a wide range of paper and envelopes, the SI3500 is a great solution for common applications such as:

- invoices
  - statements
  - price lists
  - promotions
  - mail campaigns
  - communications
  - leaflets
  - flyers
  - coupons
  - reply cards
  - reply envelopes
  - inserts
- and much more!

The SI3500 is built for flexible performance. It folds and inserts substantially faster than by hand helping to speed your mailing operations to the highest level with features such as fold only, daily mode, trial piece, and double document detection to get the mail out the door when you need to and improve communications.



### Maximize the value of each mail piece with accuracy and control

By using Optical Mark Recognition (OMR), you can control the contents of each mail piece. You gain a new level of flexibility to customize each mail piece as well as control contents with a high degree of confidence.



A typical SI3500 application:

1. An invoice and a product promotion sheet are gathered and folded together.
2. A reply envelope is nested inside the folded invoice.
3. The completed piece is inserted into an envelope and the flap is sealed.



## DETAILS - SIMPLE TO USE, FLEXIBLE, AND ACCURATE

### 1. Envelope Feeder

Delivers outer envelope for inserted materials. Loads on-the-fly for continuous operation--no need to stop to reload feeders. Holds up to 300 envelopes.

### 2. Sheet Feeders

Each sheet feeder delivers a single sheet into each mail piece. The pages from one or both feeders are then gathered and folded together. Linked feeders allow high volume jobs to be processed more quickly, automatically changing over when one feeder runs out so your job has fewer interruptions. Each feeder holds up to 325 sheets.

### 3. Built-In Job Presets

Up to 20 jobs can be preset and saved in memory to save set up time and make job change-overs quick and easy. The system memorizes your most frequent mailings so that each user can simply call up their own job at the touch of a button. No need for dedicated operators.

### 4. Easy Set-Up

The LCD command center provides visual and text-based prompts to make job set-up simple. Just enter the length of the sheet, envelope type, fold type, and push a button to go! Process even single piece correspondence with the daily mail mode. Boost productivity of both simple to more complex jobs.

### 5. Insert Feeder

Insert feeder adds a piece that does not need folding, ie. a coupon, reply envelope, or pre-folded flyer then nests it in with the folded material from the sheet feeder. Ideal for direct mail applications or to add promotional items to your regular mailings. Holds up to 300 pieces.

### 6. Stacker

The completed piece is inserted into an envelope, then sealed and neatly stacked. The standard stacker holds up to 150 filled envelopes (depending on size and contents). The optional vertical power stacker is available for high capacity stacking for even greater productivity holding up to a full USPS® mail tray.

